

Agreement for Hire Of Hurlingham Yacht Club Clubhouse

December 2024 onward until superceded



Introduction

This agreement gives the terms and conditions for usage of Hurlingham Yacht Club (the Club) premises and clubhouse for an event.

General and Safety Conditions

1. Hirers are responsible for their guests on Club premises.
2. A member of the Club Committee must attend the event.
3. Hirers must be aware that this is a working boatyard: boats, vehicles, tools and equipment are kept here. It is not a playground. Attendees are required to take due care of themselves and any children present.
4. The River Thames is dangerous. For safety no one is allowed beyond the barrier on the balcony overlooking the river onto the gangway to the pontoon or on any ladders to the foreshore.
5. Guests who do not control their children or who behave in a manner that, in the opinion of the club member present, is prejudicial to good order or the reputation of the Club may be required to leave.
6. It is the responsibility of the hirer to ensure that any guest who enters the club causes no nuisance and that all guests leave quietly at the end of the event.
7. All hirers are responsible for having and ensuring that guests know the evacuation procedures in place and have provided the necessary first aid equipment.
8. All hirers must provide a mobile phone contact number for emergencies.
9. A booking is confirmed only after this agreement has been signed and returned and the invoice for the hire has been paid.

Use and Restrictions

10. Hirers may have non-exclusive access to the clubhouse from the morning of a booked event to set up, but may not restrict members' access until 2 hours before the event.
11. Hirers may use the clubhouse kitchen facilities for catering. These include crockery, cutlery and cooking pans. The Club does not provide catering services.
12. The number of guests is limited to 100 at most standing, 75 seated.
13. Parking in the club yard during events is restricted to delivery and service vehicles, event guests' vehicles are not permitted.
14. Parking in Deodar Road and the surrounding streets is extremely limited. Please have guests attending use public transport wherever possible.
15. The club is in a residential street where noise is a sensitive topic. All clubhouse windows need to be closed except those opening on to the river. The doors may not to be propped or left open.
16. There is to be no live music. The volume of music is at the discretion of the attending club member and in any case limited by the Club's volume limiter.
17. The hirer shall put back in place any furniture/equipment they may have moved.
18. The hirer will leave the premises in a clean condition and in good order by the end of the day following the event.
19. A hirer must not sub-let to another party.
20. Smoking is not permitted in the Clubhouse. Smoking is only permitted on the balcony.
21. The use of any drugs on the premises is strictly prohibited. Any use of such by guests discovered or smelt by the club member present will mean the immediate closure of the venue and disbandment of the event. No refunds will be given.

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22. We currently do not have any disabled toilet facilities. There are steps into the ladies, but the men's can be used if access is an issue.
23. The hirer may, on their own responsibility, put up decorations that they provide so long as they are removed after the event and leave no marks or damage.
24. The use of confetti cannons / poppers is strictly prohibited. Any unauthorised use will incur an additional £100 cleaning charge. This will be removed from the deposit.
25. The bar opening time is to be agreed when booking the event.
26. The bar closing time is 11pm with last orders at 10.45pm. All guests are required to have left the property by 11.30pm.

Prices and Payments

27. Clubhouse event hire for HYC members: £120 including VAT, for non-members: £420 including VAT.
28. Cleaning charge for all events: £100. This is refundable if the hirer arranges their own cleaning and this is assessed as satisfactory by the HYC committee.
29. A security deposit against loss or damage of £500 will be charged to non-members. This will be refunded after the event once the venue has been inspected and its condition assessed as matching that before the event.
30. If the hirer cancels their booking more than 30 days before the event the hire fee will be refunded. If the hirer cancels their booking less than 30 days before the event only any cleaning fee paid will be refunded.
31. For an event with up to sixty (60) guests, 2 bar staff are required when the bar is open. One of the bar staff must be a club member. For an event with more guests 3 bar staff are required. They are to be paid £15 per hour each by the hirer on the night in cash from 30 minutes before the bar opens to 30 minutes after the premises are cleared.
32. Corkage per bottle brought on to club premises: £10 per bottle. Full bottles removed after the event will be refunded.
33. The Club has a barbeque which hirers can book subject to a fee of £25 for gas used and a deposit of £50 against it being left clean. Details on request.
34. The Club has tables and chairs which can be hired. Hire and setting up of these is in the price range £240 to £480 including VAT and is subject to arrangement.
35. The club has table cloths which can be hired at £12 each.
36. The Club reserves the right to charge for any additional cleaning that is deemed necessary to return the venue to the required condition,
37. The Club reserves the right to charge the cost of repair or replacement resulting from any loss of damage arising from the hiring however caused or of whatever nature to the Club premises and all equipment or property thereon, whether provided by the Club or any other body or person. Hirers shall notify the Treasurer as soon as possible of any damage.

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Standard event bar opening hours are 18:30 to 23:00 with guests to leave by 23:30. Use of the kitchen to prepare food on the day is expected as is a reasonable time to set up the clubhouse. For clarity, hirers are requested to provide their plans.

The hirer is advised that Transport for London have a right to demand access at short notice if the need arises. This may affect the availability of the club.

Planned number of guests: _____ of whom under 21: _____

Times requested for setting up the clubhouse on the day: _____

Times requested for use of kitchen for catering on the day: _____

Time requested for guests to arrive: _____

Times requested for the bar to be open: _____

I _____ (name) of

_____ (address) agree to

the above conditions for hire of Hurlingham Yacht Club on: _____ (date)

Signed: _____ on _____ (date)